

# **TOWN MEETING**

Wednesday, August 21, 2019  
8:00 pm  
Municipal Building

## **Agenda**

- I. Call to Order
- II. Roll Call
- III. Moment of Silence
- IV. Pledge of Allegiance
- V. Consent Agenda
  - a. Approval of Agenda
  - b. Approval of Minutes from (July 19, 2019)
  - c. Approval of Minutes from (August 5, 2019)
- VI. Legislation
- VII. Public Period (limit 2 minutes)
- VIII. New Business
- IX. Closed Session
- X. Adjournment

**Mayor/Council  
Workshop – 7:30 PM  
Monday, August 5, 2019  
Municipal Building  
Meeting Minutes**

**Call to Order:** 7:36 PM

**Roll Call:** CM Barnes, CM Kennedy II, CW Noble, CW Mann, CW Hines, Mayor Muhammad present. CM Washington arrived 7:50pm. Quorum established.

**Moment of Silence:**

**Pledge of Allegiance:**

**Approval of Agenda:** Motion by CW Hines to approve the agenda; seconded by CM Kennedy II. Motion passed.

**Meeting Minutes from July 19, 2019 will be presented on Wednesday, August 21, 2019.**

**Public Period**

Ms. Theresa Brownson commented that she enjoyed Forest Heights Day. She heard positive feedback from residents about the parade and festival and thanked the staff.

Mr. Larry Stoner voiced his concerns about 606 Modoc Lane and asked about the progress of the project. The Mayor responded that the Town was in the process of getting new contractors.

**Staff Reports:**

**Town Administrator:** Mr. Robinson answered questions about the progress on repairing the parking lot of the Municipal Building.

**Council Reports:**

**Ward I:** CM Barnes reported on the Neighborhood Watch picnic on July 16<sup>th</sup>, 2019. Due to the extreme heat, turnout was less than anticipated. He also said that he had received a complaint alleging that some food vendors at Forest Heights Day had stopped taking meal tickets after a certain time. He stated that County Councilmember Monique Anderson-Walker and CASA held a workshop on July 31<sup>st</sup> for immigrants on their rights.

**Ward II:** CW Mann sent out a special thanks to the Forest Heights/Oxon Hill CDC for their donation of \$600 for Forest Heights Day Back to School backpacks, which were handed out at the event. She and CM Kennedy II found out where to rent equipment used by a "Silent Party" held by the Maryland Municipal League. She also said that the Post Office is failing to deliver the newsletter to significant parts of the Town.

- CM Kennedy II thanked the staff and volunteers for putting together Forest Heights Day. He gave a reminder that National Night Out would be held on Tuesday, August 6, 2019. He thanked Mr. Melvin Curtis for being the Acting Director for Public Works.

**Ward III:** CW Hines thanked the Town for Friday's 70<sup>th</sup> Anniversary reception and for Forest Heights Day. She commented that she had also heard of certain food vendors not accepting tickets.

- CW Noble noted that Ward III is on an open communication drive. Once the report of their concerns is finalized it will be brought to the Mayor and Council.

**Mayor's Report:** The Mayor thanked the Town for hosting the 70<sup>th</sup> Anniversary reception and for putting on Forest Heights Day. She thanked CM Kennedy II for serving popcorn and snowballs at the event, the sponsors for their support, and volunteers for their assistance. She noted that the elected officials who attended were very happy with the festival and urged the Council to continue to build networks with representatives.

**Legislation**

**Resolution 50-19** A Resolution to approve a consultation service agreement amendment with Greenwill Consulting Group, LLC as the Town Lobbyist extending an existing agreement for an additional annual term; discussion; Mr. Robinson reminded the Council about the accomplishments of the lobbying firm, including the Local Development funds for the Town, the grant for the North Huron Drive sidewalk project, and funds for a police cruiser.

**Resolution 52-19** A Resolution to award a bid and approve a contract to Fort Myer Construction for operation for the construction of a sidewalk along North Huron Drive; discussion. CM Kennedy II asked whose responsibility it was to cut the back growth along North Huron. The Mayor discussed having an informational meeting for residents of North Huron Drive.

**Resolution 53-19:** A Resolution of the Mayor and Council of the Town of Forest Heights, Maryland authorizing retaining special legal counsel regarding a public nuisance matter that adversely affects the Town; discussion.

**Resolution 54-19:** A Resolution authorizing the Mayor to enter into a contract with Choice Concrete Construction to repair a cracked area of the concrete steps at the front of the Municipal Building; discussion.

**Closed Session:** Motion by CM Washington to go into Closed Session; seconded by CW Hines; all in favor; motion passed. enter at 8:50p.m.

# FORM OF STATEMENT FOR CLOSING A MEETING

Location: Town of Forest Heights, Maryland

Date: August 5, 2019

Time: 8:50 p.m.

Vote to Close Session:	YES	NO	ABSTAIN	ABSENT
Mayor Habeeb-Ullah Muhammad	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Calvin Washington	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Robert Barnes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Cynthia Mann	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Jonathon Kennedy II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilman Paula Noble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Councilwoman Taunya Hines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article Section 10-508(a):

10. ☐ To discuss public security, if the public body determines that their public discussions would constitute a risk to the public or public security, including:
1. the deployment of fire and police services and staff;
  2. and the development and implementation of emergency plans.

Motion to adjourn the closed session at 9:35p.m. (7) Ayes all in favor.

**New Business:** CM Washington subjected that the Town award \$8,000 to Forest Heights/Oxon Hill CDC to replace funded not awarded by Maryland-National Capital Park & Planning Commission for FY 2020.

**Meeting Adjourned 9:51p.m.**

**Mayor/Council  
Town Meeting – 8:00 PM  
Wednesday, July 17, 2019  
Municipal Building  
Meeting Minutes**

**Call to Order:** 8:07 PM

**Roll Call:** CM Barnes, CM Washington, CW Noble, CW Mann, Mayor Muhammad present. Quorum established.

**Moment of Silence:**

**Pledge of Allegiance:**

**Approval of Agenda:** Motion by CM Washington to approve the consent agenda; seconded by CW Mann. All in favor; motion passed.

**Legislation**

**Resolution 48-19:** A Resolution to authorize the Mayor and Council to accept the proposal and enter into a contract with ASIL Public Relation, LLC; to maintain community engagement public relations for the Town of Forest Heights Police Department; motion by CM Washington to waive the full reading; seconded by CW Mann; motion by CM Washington to adopt Resolution 48-19; seconded by CM Barnes; discussion; vote; (5) yes; (0) no; motion passed.

**Resolution 50-19:** A Resolution to approve a consultation service agreement amendment with Greenwill Consulting Group, LLC as the Town Lobbyist; extending the existing agreement for an additional annual term; motion by CM Barnes to waive the full reading; seconded by CM Washington; motion by CM Washington to adopt Resolution 50-19; seconded by CM Barnes; discussion; motion by CW Noble to table the resolution until Monday, August 5, 2019; all in favor; resolution tabled.

**Resolution 51-19** A Resolution authorizing the Mayor to enter into a contract on behalf of the Town of Forest Heights for roundabout wall repairs by Portugal Construction; motion by CM Washington to waive the full reading seconded by CM Barnes; motion by CM Washington to adopt Resolution 51-19; discussion; the Mayor noted that she considered it emergency legislation, which prompted its quick introduction; the Town Attorney advised the Mayor and Council to verify if the contractor was in good standing with the State of Maryland. Suggestion to change the language of the resolution to protect the Town if the contractor is not in good standing. Motion by CM Washington to approve the resolution as amended; motion to amend the resolution; vote (4) yes; (1) no; motion passed.

**Public Period**

Ms. Jamie McMillan of Woodland Drive asked the Mayor and Council to revisit Resolution 49-18, which established parking regulations on Blackhawk Lane and Sachem Drive.. She stated that limited parking was an issue affecting her and other residents.

**New Business**

Mayor Muhammad announced the Neighborhood Watch cookout on Saturday, July 20<sup>th</sup> from 11AM-4:30PM at Bell Acre's Park. She also stated that residents should not answer their door unless they know who it is. The 70<sup>th</sup> Anniversary Reception will be held Friday, August 2nd, at 6:30PM in the Municipal Building. Forest Heights Day will be Saturday, August 3<sup>rd</sup> from 11AM-4PM at Tayac Park. Residents must show proof of residency at the Municipal Building to receive a free meal ticket for the event. National Night Out is Tuesday, August 6<sup>th</sup>, 2019. A tree was uprooted during a storm on Sachem Drive, causing the town to use a contractor for the emergency.

Mr. Robinson elaborated the circumstances, invoking the section of the Town Code that allows for emergency decisions to be made. Faulkner Landscaping did the work.

**Meeting Adjourned:** 9:00 PM